



YOUR CLAIM REPRESENTATIVE WILL CONTACT US TO PROVIDE US WITH THE LOSS INFORMATION

(1) INITIAL INSPECTION PROCESS

Coast View will contact you and your insurance representative to set up a meeting at your property to analyze damages and suggest appropriate services.

(2) PACK-OUT

Coast View will contact you and your insurance representative regarding pack-out scheduling, commencement, and completion. We will email you an inventory list after pack-out is completed. Send an email to coastviewrestoration@gmail.com for an electronic photo inventory list of your content.

(3) CLEANING & RESTORATION METHODS

Our methods are an integration of the most up to date technology, processes, chemistries and systems. Our technicians will use a combination of methods to achieve the best result.

(4) **STORAGE**

Coast View carefully stores your belongings in individual vaults in our 20,000 sq. ft secured warehouse until your property is ready.

(5) PACK-BACK

Once the structural repairs have been completed, we will contact you and your insurance representative about scheduling a pack-back date. We will provide you second inventory list to confirm all items are delivered.

(6) COMPLETION

Our Coast View representative will have you sign a completion, once your belongings have been returned to you.





LIST OF THINGS TO REMEMBER

VALUABLES

- Cash
- Checkbook
- Credit Cards
- Jewelry
- □ Coin or Stamp Collection
- Firearms
- Silver
- □ Furs
- Irreplaceable Photos, Video etc

IMPORTANT DOCUMENTS

- Insurance Policies
- Driver's License
- □ Car Registration
- Car Insurance Records/ID
- Birth Certificates
- Passports
- Plane Tickets
- Children's School Records
- Medical and Dental Records
 Library Cards

Membership Cards/Records

FOR TEMPORARY LOCATION

- □ Suitcases (clothing)
- Toiletries, personal items
- Medication/Prescriptions
- Duplicat Keys
- Personal Address/Phone book
- Baby Needs
- Toys

- School Work/Books
- Pet Food/Supplies
- Computer